**MANDATORY DISCLOSURE OF THE INSTITUTION**

The following information is to be given in the Information Brochure besides being hosted on
the Institution’s official Website.

“The information has been provided by the concerned institution and the onus of authenticity lies
with the institution and not on AICTE”

1. NAME OF THE INSTITUTION

**St. Mary’s Technical Campus Kolkata**

Saibona Village, Ichapur ,Nilgunge Gram Panchayat North 24 Parganas District

Barasat, Kolkata – 700 126, West Bengal

Telephone: 9948399402,Fax: 66809093

 chairman@stmarysgroup.com

 II. NAME & ADDRESS OF THE PRINCIPAL

**Dr. SOUMYA PAUL**
BEL VEDERE, VIP ENCLAVE

PHASE-III, BAGUATI, KOLKATA

DIST – NORTH 24 PARAGANAS,PIN -700059,
WEST BENGAL , INDIA

 III.NAME OF AFFILIATING UNIVERSITY

 **Maulana Abul Kalam Azad University Of Technology**

 Kolkata, West Bengal

  **IV. GOVERNANCE**

* Members of the Board and their brief background

1. Dr. Rev. K.V.K. Rao, Chairman
2. Smt. K.V.N.V. Bharathi Devi, Director
3. Mr. Sri Harsha K. Shashank, Secretary & Director
4. Smt. K. Mary Indraja, Director
5. Dr. Soumya Pal (Principal)
6. Mr. Utpal Das, Advocate, Legal Adviser
7. Mr. B. Dilip Kumar (CEO, Ven Soft)
8. Mr. Ganta Srinivas (Former MP& Present MLA, Managing Director Pratyusha
Industries),
9. Mr.B. Sada Siva Reddy, Managing Director (SS Foundry),
10. Mr. Ch. Srinivas Rao, Managing Director (Sakucha Tols Ltd.),
11. Mr. Ch. Sudhakar Babu, Managing Director (KVK Industries),
12. Mr. Ratnakar Reddy, Managing Director (Sree Harsha Industries)

 **St. Mary’s Technical Campus Kolkata**

* Members of Academic Advisory Body, Academic Committee

**MEMBERS OFACADEMIC ADVOSORY BODY**

1. Dr. Rev. K.V.K.Rao, Chairman
2. Smt. K.V.N.V.Bharathi Devi, Director
3. Mr. Sriharsha K.Shashank, Secretary & Director
4. Smt. K. Mary Indraja, Director
5. Dr. Soumya Pal (Principal)
6. Mr. Utpal Das, Advocate, Legal Adviser
7. Mr. B. Delip Kumar (CEO, Vensoft),
8. Mr. Ganta Srinivas (Former MP& Present MLA, Managing Director Pratyusha
Industries),
9. Mr.B.Sada Siva Reddy, Managing Director (SS Foundry),
10. Mr.Ch.Srinivas Rao, Managing Director (Sakucha Tols Ltd.),
11. Mr.Ch.Sudhakar Babu, Managing Director (KVK Industries),
12. Mr.Ratnakar Reddy, Managing Director (Sree Harsha Industries)

**MEMBERS OF ACADEMIC COMMITTEE**

1. Dr. Rev. K.V.K. Rao, Chairman
2. Smt. K.V.N.V. Bharathi Devi, Director
3. Mr. Sriharsha K. Shashank, Secretary & Director
4. Smt. K. Mary Indraja, Director
5. Dr. Soumya Pal (Principal)
6. Mr. Utpal Das, Advocate, Legal Adviser
7. HODs of all Branches

* Frequency of the Board Meetings and Academic Advisory Body.
 **Will be held once in every 3 months**
* Organizational chart and processes **(sheet enclosed)
Organizational Structure & Chart for day-to-day Operations and Management**



* Nature and extent of involvement of faculty and students in academic
 affairs/improvements
The College’s most prized possession is its faculty and all the faculty are treated with a great sense of importance. It is observed that Majority of the faculty work with a sense of belongingness, and it reflects in their efficiency and quality. Our college has a Family-like atmosphere involving almost all the faculty in various academic and administrative endeavours of the college like……..
* College Development Committee
* Department Level Knowledge Exchange Forum
* College Level Knowledge Exchange Forum

 **Mechanism/Norms & Procedure for democratic & good governance**

All the important decisions are taken only after thorough consultation with Head of
the Dept. and Faculty. The college has a very broad and open type of functioning.
**‘Open Forum’** discussions are conducted with staff and some decisions have also
included students and their majority opinion.
**Students feedback on Institutional Governance/Faculty performance**

To have a democratic approach to the total functioning of the college, A **College Development Committee** is formed with the Management, Administrators, Faculty and Students. Regular Meets are organized with active involvement of Students, where students themselves discuss the to-be-taken-up developmental activities in terms of Infrastructure, Facilities, and Faculty to ensure better institutional governance
Monthly Feed Back is taken from students on Faculty performance and suitable advice is given
to faculty by the Head/Sr. Faculty.

**Grievance Redressal mechanism for Faculty, staff and students**

The college maintains Grievance Redressal Cell and the head of the committee will be regularly
interacting the members for knowing the grievances, if any, and solutions for the same. The
college also maintains online grievance redressal mechanism which will be useful for faculty and
students as per the directions of AICTE.
**Any grievances with regard to staff or students will be disposed off by the grievance
Redressal cell within 24 hours. The benefit of doubt will always be in favour of the
Students and staff.**

V. PROGRAMMES –

1. Engineering & Technology (B. Tech & Diploma)
2. Management

VI. FACULTY - Sheet Enclosed

Permanent faculty-student ratio : 1:20

No. of faculty employed and left during the last three years : 20%

VI. **PROCEDURE FOR DIRECTOR / PRINCIPAL WITH QUALIFICATIONS,
TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE
INSTITUTE CONCERNED**
The management will issue the paper notification and call for applications from the eligible
candidates for recruitment of Principal / Professors / Associate Professors / Assistant Professors
and Non teaching faculty positions as per the norms of AICTE from time to time and appoint
them as per Appendix 7 of the Approval Process Hand Book.

VIII FEE

* **Details of fee, as approved by State fee committee, for the institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.**  | **Year**  | **Category**  | **Fees** |
| 01.  | I/ II/III/IV  | B. Tech Counselling  | 80K / 82K / 84K / 86K (Prescribed by Committee) |
|  |  | B. Tech Management  | 50K Not prescribed by Committee |
| 02.  | I/II/III  | Diploma counselling  | 25K Not prescribed by Committee |
|  |  | Diploma Management  | 40K Not prescribed by Committee |
| 03.  | I/II  | Management / MBA Counselling  | 50K Not prescribed by Committee |
|  |  | Management / MBA Management | 50K Not Prescribed by Committee |

* **Time Schedule for Payment of fee for the entire programme**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.**  | **Type of Fees**  | **Year**  | **Schedule** |
| 01.  | Tuition Fees  | All Years  | Annual |
| 02.  | Library Fees  | All Years  | Once in a course time |
| 03.  | Infrastructure fees  | All Years  | Once in a course time |
| 04.  | Bus Fees  | All Years  | Annual |
| 05.  | Application & Reg. Fees  | All Years  | Once in a course time |

* **No. of scholarships offered by the institute, duration and amount**

The college is providing scholarships to the meritorious students for the toppers.

* **Criteria for fee waivers / scholarship**Fee waiving / Scholarships will be granted to the toppers in the college in each year
* **Estimated cost of Boarding and Lodging in Hostels: Not Applicable**

IX – ADMISSION

* **Number of seats sanctioned with the year of approval –2023-24**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.**  | **Name of the Course**  | **SanctionedIntake** | **Latest Year ofapproval** |
| 01.  | **B. Tech Civil Engineering** | **120** | **2023-24** |
| 02.  | **B. Tech Computer science and Engineering** | **60** | **2023-24** |
| 03.  | **B. Tech Artificial Intelligence &Machine Learning** | **120** | **2023-24** |
| 04.  | **B. Tech Artificial Intelligence & Data Science** | **120** | **2023-24** |
| 05.  | **B. Tech in Mechanical Engineering** | **120** | **2023-24** |
| 06.  | **B. Tech in Electrical and Electronics Engineering** | **60** | **2023-24** |
| 07.  | **Diploma EE** | **60** | **2023-24** |
| 08. | **Diploma in Civil Engineering** | **120** | **2023-24** |
| 09. | **Diploma in CST** | **120** | **2023-24** |
| 10. | **MBA** | **120** | **2023-24** |
| 11. | **MBA in Big Data Analytics** | **60** | **2023-24** |
| 12.  | **MBA in Digital Marketing** | **120** | **2023-24** |

* Number of students admitted under various categories each year in the last three years

 **B. Tech REGULAR**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2020 - 2021** | **2021 - 2022** | **2022-2023** |
| **BRANCH** | **SANCTIONED INTAKE** | **ADMITTED INTAKE** | **SANCTIONED INTAKE** | **ADMITTED INTAKE** | **SANCTIONED INTAKE** | **ADMITTED INTAKE** |
| **CE** | 60 | 1 | 60 | 4 | 60 | 2 |
| **ECE** | NA | NA | NA | NA | NA | NA |
| **EEE** | NA |  NA | NA |  NA | NA |  NA |
| **ME** | NA | NA | NA | NA | NA | NA |
| **CSE** | NA | NA | NA | NA | NA | NA |
| **AI & DS** | 180 | 5 | 180 | 4 | 360 | 3 |
|  **CSE- AI & ML** | 180 | 10 | 180 | 8 | 180 | 5 |
| **CSE - DS** | 180 | 5 | 180 | 4 | NA | NA |
| **MBA** | NA | NA | NA | NA | NA | NA |
| **MBA-BIG DATA ANALYTICS** | 120 | 3 | 120 | 5 | 120 | 10 |
| **MBA-DIGITAL MARKETING** | 180 | 29 | 180 | 34 | 180 | 14 |
| **HMCT** | 120 | 0 | 120 | 0 | NA | NA |

**B.Tech LATERAL**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2020 - 2021** | **2021 - 2022** | **2022 - 2023** |
| **Branch** | **Admitted Intake** | **Admitted Intake** | **Admitted Intake** |
| **CE** | 118 | 62 | 64 |
| **ECE** | 21 | NA | NA |
| **EEE** | 53 | NA | NA |
| **ME** | 188 | NA | NA |
| **CSE** | 47 | NA | NA |
| **AI & DS** | NA | 2 | 4 |
| **CSE- AI & ML** | NA | 4 | 12 |
| **CSE - DS** | NA | 11 | 23 |

**DIPLOMA**

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2020 - 2021 | 2021 - 2022 | 2022 - 2023 |
| Branch | Sanctioned Intake | Admitted Intake | Sanctioned Intake | Admitted Intake | Sanctioned Intake | Admitted Intake |
|  |  | Regular | Lateral |  | Regular | Lateral |  | Regular | Lateral |
| CE | 120 | 18 | 4 | 120 | 3 | 1 | 120 |  5 | 3 |
| EE | NA | NA | 12 | NA | NA | NA | NA | NA | NA |
| ME | NA | NA | 5 | NA | NA | NA | NA | NA | NA |
| CSE | 60 | 15 | 0 | 60 | 7 | 0 | NA | NA | NA |
| CST | NA | NA | NA | NA | NA | NA | 180 |  7 | 0 |
| WD | 60 | 0 | 0 | NA | 0 | 0 | NA | NA | NA |

* Column No. X, XI, XII, XIV – Details are furnished below:
**ALLOTMENT OF SEATS -THE ADMISSION PROCEDURE IN OUR COLLEGE IS AS PER GOVT. OF WEST BENGAL,DEPARTMENT OF HIGHER EDUCATION.**
* Admission to 50% of approved and affiliated intake through Government Entrance Test[WBJEE and JEE (Main)] and 50% through own Entrance Test (CEE STMarys) approved by the State Government.

**XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE.
LIBRARY:**

* Number of library books / Titles / Journals available (program-wise)

|  |  |  |
| --- | --- | --- |
| **Dept.** | **No of Volumes of Books** | **No of Title of Books** |
| **Engineering & Technology****(B.Tech & Diploma)** |  |  |
| ME | 1560 | 284 |
| CE | 1129 | 183 |
| EEE | 1352 | 273 |
| ECE | 1780 | 376 |
| CSE | 3889 | 803 |
| ME (Diploma) | 1112 | 189 |
| CE (Diploma) | 903 | 137 |
| EE (Diploma) | 386 | 91 |
| **CSE(Diploma)** | **417** | **163** |
| **MBA** | **3846** | **658** |
| **Total** | **16374** | **3157** |
| **E-Books** | **11546** | **348** |
| **Total Books** | **27920** | **3505** |

 **National & International Journal**

|  |  |
| --- | --- |
| **Dept** | **No of National Journals** |
| **Engineering & Technology** | **69** |
| ME | 11 |
| CE | 17 |
| EEE | 14 |
| ECE | 11 |
| CSE | 16 |
| **MBA** | **12** |
| **HMCT** | **6** |
| **Total** | **87** |

**Digital Library Details**

|  |  |
| --- | --- |
| **Name of E journals Subscription** |  DELNET IFOTRAC GALE GROUP (IMC & IESTC)  |
| **e-books** | Yes (World Largest eBook Collection - DELNET) |
| **No. of e-Books Volumes** | 3348 |
| **No. of Online-National Journals** | - |
| **No. of Online-International Journals** | Engg E-Journal 318 MBA E-Journal 748MCA E-Journal 320Total = 1386 |
| **Library Area Sqm** | 610 |
| **No of multimedia system** | 12 |
| **Seating capacity of Reading room** | 200 |
| **Library working hours** | 8a.m to 8p.m |
| **Reprography service** | Yes |
| **Library networking** | Yes |
| **Library Management Software** | Yes |
| **National Digital Library** | Yes |
| **NPTEL** | Yes |

**LABORATORY:**

For each laboratory

* List of major equipment / facilities – List enclosed
* **LIST OF EXPERIMENTS SETUP – As per University Syllabus
COMPUTING FACILITIES**
* **Number Of configuration of system** : 510 – PIV
* **Total number of systems connected by LAN** : 510
* **Total No. of systems connected to WAN** : 540
* **Internet Bandwidth** : 100 MBPSs
* **Major Software packages available**
	+ C, TURBO C++ SUITE
	+ UNIX
	+ ORALE 9i
	+ VISUAL STUDIO 6.0
	+ WINDOWS 98, 2000, PROFESSIONAL
	+ OFFICE XP
	+ J BUILDER JAVA
	+ NORTON ANTIVIRUS
	+ MSDN SUBSCRIPTION
	+ ANACONDA NAVIGATOR
* **Special purpose facilities available**o Xeon Server

 o One server in each lab
 o OHP Projectors – 5
 o LCD Projectors – 2
 o 29” TV with DVD Player
 **WORKSHOP – Available**

**Games and sports facilities**

* Cricket
* Foot Ball
* Volley Ball
* Basket Ball
* Ball Badminton
* Shuttle
* Carroms
* Chess

**Extra curriculum activities
Soft skill development facilities :**• Communication Lab with Globarina Communication Software
• Training of the students who are having less exposure in communication skills
and soft skills at college
• Conducting Seminars, Guest Lectures, Group Discussions at College
**Number of class rooms and size of each : 40 with 66 sqm each
Number of tutorial rooms and size of each : 10 with 33 sqm. each
Number of Laboratories and size of each : 54 with 66 sqm each
Number of drawing halls and size of each : 3 with 132 sqm each
Number of computer centers with capacity of each : 1 with 150 sqm.
Central Examination facility, number of rooms and capacity of each teaching learning
processes**

Curricula and syllabi for each of the program as approved by the University – [**Sheet Enclosed**](https://makautexam.net/aicte_details/aicteugdetails.html)➢ Academic calendar of the University – [**Sheet Enclosed**](../Desktop/9959_1686827817.pdf)➢ Academic Time Table – **Sheet Enclosed**➢ Teaching Load of each faculty – **Sheet Enclosed**➢ Internal Continuous evaluation system and place– **Sheet Enclosed**➢ Students assessment of faculty, system in place – **Sheet Enclosed**